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For agency use ONLY

## INDIVIDUAL Duplicate License Application

\$5.00/per copy; non-refundable fee

**All information is required. Incomplete applications WILL NOT be processed.**

Licensee Name \_\_\_\_\_

License Number \_\_\_\_\_

Email \_\_\_\_\_

License(s) will be mailed to the current address filed with the commission. Please check this information prior to sending in your request by going to our online "Public Licensee Search" link on our website. If your address needs to be updated, you may log in to your online renewal account to make the necessary changes. If you do not have an online renewal account set up, you may contact the commission and we will assist you in getting one set up.

Number of Licenses ordered: \_\_\_\_\_ Amount Enclosed \$ \_\_\_\_\_

**Reason for ordering (Please check all that apply):**

- Original license lost/stolen
- Original license damaged by flood/fire
- Employed at multiple establishment locations

I hereby request that a duplicate license be issued to me, the current license holder.

I certify that the statements on this application are true and correct.

\_\_\_\_\_  
Licensee Signature

\_\_\_\_\_  
Date

**Please Mail Completed Application and Fee to:**

Texas Funeral Service Commission  
1801 Congress Ave, 11-800  
Austin, Texas 78701