



5132  
2020

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For agency use ONLY

## RENEWAL Commercial Embalming Facility

**Provide all required information. The Commission will return incomplete applications.**

If this facility has changed name or location, **STOP!** You may not renew this license. You **MUST** complete a **NEW** application for licensure. If this facility has changed owners, you must either complete a new application for licensure **OR** submit a Change of Ownership Amendment prior to renewal.

- Renewal Fee - \$537.00 (Must be postmarked prior to license expiration)
- Late Renewal Fee - \$1,057.00

Establishment Name \_\_\_\_\_ License # \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing address (if different from above) \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

### TYPE OF BUSINESS

- Sole owner Name: \_\_\_\_\_
- Partnership Names: \_\_\_\_\_
- Corporation Name: \_\_\_\_\_

List names and addresses of the sole owner, partners, or officers of the corporation (attach additional sheet if necessary).

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

### EMBALMER IN CHARGE

Name: \_\_\_\_\_ License #: \_\_\_\_\_

Does EIC currently serve as EIC at other locations? \_\_\_\_\_ If yes, please list name and license number of other locations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**CRIMINAL HISTORY**

1. Within the last 12 months has any person associated with the facility been convicted of a felony? Yes \_\_\_ No \_\_\_
2. Within the last 12 months has any person associated with the facility been convicted of a misdemeanor related to funeral directing/embalming? Yes \_\_\_ No \_\_\_
3. Within the last 12 months has the facility and/or the EIC been the subject of administrative action by the Commission? Yes \_\_\_ No \_\_\_ If Yes, please indicate the Complaint Case Number: \_\_\_\_\_

If you answered yes to any of the above questions, please explain in detail. Attach additional pages if necessary.

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**FACILITY EXEMPTION**

Has the facility been granted a records exemption? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please indicate where the records are stored.

Establishment Name \_\_\_\_\_

Establishment License # \_\_\_\_\_

As the owner or officer of the commercial embalming facility, I affirm the statements and information contained in this renewal application are true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Please Mail Completed Application and Fee to:**

Texas Funeral Service Commission  
1801 Congress Ave, Suite 11-800  
Austin, Texas 78701

**ADDENDUM**

Franchise Tax

Tex. Admin. Code 203.13 requires any corporate applicant for a license or permit issued by the Texas Funeral Service Commission to certify in writing that its franchise taxes are current, that the corporation is exempt from payment of the franchise tax, or that it is an out-of-state corporation that is not subject to the Texas franchise tax. **If this facility is a taxable entity formed in Texas or doing business in Texas (\*see below), the certification below must be completed and returned with the application.**

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FRANCHISE TAX CERTIFICATION

I hereby certify that \_\_\_\_\_, the owner of \_\_\_\_\_  
Name of Entity Name of Funeral Establishment

\_\_\_\_\_, in the city of \_\_\_\_\_, Texas is:

- Current on the payment of its Texas franchise tax
- Exempt from payment of the Texas franchise tax
- An out-of-state entity that is not subject to the Texas franchise tax

Name & Title of Officer: \_\_\_\_\_

Franchise Tax ID Number: \_\_\_\_\_

I understand that any false statement as to the corporate franchise tax status on this certification is ground for disciplinary action. I hereby state under oath that the statements contained herein are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature Date

\* Entities Subject to Franchise Tax - - Each taxable entity formed in Texas or doing business in Texas must file and pay franchise tax. These entities include: corporations; limited liability companies (LLCs), including series LLCs; banks; state limited banking associations; savings and loan associations; S corporations; professional corporations; partnerships (general, limited and limited liability); trusts; professional associations; business associations; joint ventures; and other legal entities.