



Texas Funeral Service Commission
333 Guadalupe Street #2-110, Austin, Texas 78701
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**Texas Funeral Service Commission
Meeting Minutes
January 19, 2021**

- I. Presiding Officer Compean called the Texas Funeral Service Commission meeting to order at 9:15 a.m. Roll call was taken. A quorum was present.
- II. Invocation – guest speaker was not present.
- III. Commissioner Combest made a motion to approve the meeting minutes from the October 27, 2020 meeting. Commissioner Tips seconded. Motion approved.
- IV. Executive Director Glenn Bower gave the Financial Report for the 1st Quarter Performance Measures and the 4th Quarter Budget Report.
- V. Executive Director Report was given by Glenn Bower.
- VI. Legal Report was given by Staff Attorney, Kyle Smith.
- VII. Presiding Officer Compean opened the floor for public comment. The following visitor made public comment: Kimberly Ross.
- VIII. In accordance with 22 Tex. Admin. Code §203.16 - Consequences of Criminal Convictions, action was taken on the following:

Jase Gautreaux – (Provisional FD) No action taken.

Meeting Recessed at 10:06 a.m.

Meeting Resumed at 10:12 a.m.

At 10:12 a.m., Presiding Officer Compean announced that the Texas Funeral Service Commission will go into closed session pursuant Texas Government Code Section 551.071 to obtain the advice of legal counsel.

At 10:43 a.m., Presiding Officer Compean announced that the Texas Funeral Service Commission is reconvened in open session and no action was taken during closed session.

- IX. In accordance with 22 Tex. Admin. Code §203.17 – Criminal History Evaluation Letter, action was taken on the following:

Alyssa Mathews – (Dual Licensee #118514) – Request to remove Probation Status. Commission Tips made a motion to remove the probation status. Commission Combest seconded. Motion was approved.

Kenesha Carrington – (Provisional FD and Provisional EMB) – Commissioner Allen made a motion to approve eligibility. Commission Hefley seconded. Motion was approved.

Kimberly Ross – (Provisional FD and EMB) Commissioner Tips requested the Commission to convene in closed session.

At 11:18 a.m., Presiding Officer Compean announced that the Texas Funeral Service Commission will go into closed session pursuant Texas Government Code Section 551.071 to obtain the advice of legal counsel.

At 12:01 p.m., Presiding Officer Compean announced that the Texas Funeral Service Commission is reconvened in open session and no action was taken during closed session.

Commissioner Scepanski made a motion to grant eligibility to apply to the provisional program. Commissioner Grammer seconded. Vote in favor 3, vote oppose 4. Motion was denied.

Commissioner Combest made a motion to deny eligibility based on the grounds of the nature and seriousness of the crimes and the amount of time that had elapsed since the person’s last criminal activity. Commissioner Tips seconded. Vote in favor of denial – 4, vote opposed 3. Motion was approved.

X. In accordance with 22 Tex. Admin. Code §203.18 – Reissuance of Revoked Funeral Director and/or Embalmer License, action was taken on the following:

Jesse Zavala – (Revoked FD) No action taken.

XI. 87th Legislative Session – Bill Tracker information given by Executive Director, Glenn Bower.

XII. Discussion of issues for future Commission meetings.

XIII. Meeting Adjourned – 12:37 p.m.

Minutes of the January 19, 2021 meeting are respectfully submitted and approved.

Glenn Bower
Executive Director

Greg Compean
Presiding Officer

Date signed

Date Signed