



Texas Funeral Service Commission  
333 Guadalupe Street #2-110, Austin, Texas 78701  
512-936-2474

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**Texas Funeral Service Commission  
Meeting Minutes  
August 4, 2020**

- I. Presiding Officer Compean called the Texas Funeral Service Commission meeting to order at 9:09 a.m.
- II. Invocation was given by Jay Carnes.
- III. Roll call was taken. A quorum was present.
- IV. Presiding Officer Compean opened the floor for public comment. The following visitor made comment: Jim Bates.
- V. Commissioner Tipps made a motion to approve the meeting minutes from the January 21, 2020 meeting. Commissioner Combest seconded. Motion approved.

Commissioner Tips made a motion to approve the meeting minutes from the February 26, 2020 meeting and March 4, 2020 meeting. Commissioner Grammer seconded. Motion was approved.

- VI. Executive Director Glenn Bower discussed staff departures and new staff member, Michelle Kirkpatrick.
- VII. Maria Haynes gave the Financial Report for the 3<sup>rd</sup> Quarter Performance Measures and the 2<sup>nd</sup> Quarter Budget Report.
- VIII. Executive Director Glenn Bower gave a report on the following items:
  - a. Approvals granted by Executive Director under 22 Tex. Admin. Code §203.16 - Consequences of Criminal Conviction. Approved 7 provisional licenses through agreed order.
  - b. Loss of accreditation – Amarillo College
- IX. Executive Director Glenn Bower provided an update on LAR Budget Reduction.
- X. Legal Report given by Staff Attorney, Kyle Smith.
- XI. In accordance with 22 Tex. Admin. Code §203.16 - Consequences of Criminal Convictions, action was taken on the following:

Bernadette Reding – (Reinstatement of Dual license) Commissioner Scepanski made a motion under 22 Tex. Admin Code 203.16, Consequences of Criminal Convictions, to deny the reinstatement of dual license. Commissioner Hefley seconded. Motion was approved.

- XII. Executive Director Glenn Bower discussed possible proposed amendments to 22 Texas Administrative Code §203.8(g) – Continuing Education – Live Webinar training meets the requirement of in-person training. Commissioner Scepanski made a motion to propose the following amendments to 22 Texas Administrative Code Section 203.8 – Continuing Education, (g) 16 hours of continuing education may be taken through internet or online presentation; (h) remove the language “The credit hours outlined in this section are eligible to be counted toward the four hours of in-person continuing education, and direct the Executive Director to post the proposed rule in the Texas Register, contingent upon no substantive changes from the Governor’s Office. Commissioner Grammer seconded. Motion was approved.
  
- XIII. Executive Director Glenn Bower discussed possible proposed amendments to 22 Texas Administrative Code §203.16 – Consequence of Criminal Convictions. Commissioner Allen made a motion to propose staff’s recommended amendments to 22 Texas Administrative Code section 203.16 – Consequences of Criminal Convictions, and direct the Executive Director to post the proposed rule in the Texas Register, contingent upon no substantive changes from the Governor’s Office. Commissioner Tipps seconded. Motion was approved.
  
- XIV. Executive Director Glenn Bower discussed the possible action to 22 Texas Administrative Code §203.4 – Reciprocal Licensure concerning an emergency rule change. No Action taken.
  
- XV. Meeting Adjourned – 11:47a.m.

Minutes of the August 4, 2020, meeting are respectfully submitted and approved.

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 Glenn Bower  
 Executive Director

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 Greg Compean  
 Presiding Officer

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 Date signed

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 Date Signed