



# TEXAS FUNERAL SERVICE COMMISSION

Janice McCoy, Executive Director

**Texas Funeral Service Commission  
333 Guadalupe, Room 2-225  
Austin, Texas 78701  
September 12, 2017 - 9:00am**

The Commission will convene in open session to determine the existence of a quorum, to deliberate and possibly take action on the following:

- I. Call to Order, Roll Call and Establishment of a Quorum
- II. Consideration and Approval of June 20, 2017 Commission Meeting Minutes
- III. Public Comment
- IV. Election of Assistant Presiding Officer pursuant to Tex. Occ. Code §651.057
- V. TFSC Budget & Performance Measures Report
- VI. Executive Director's Report
  - Approvals granted under 22 Tex. Admin. Code §203.16 - Consequences of Criminal Conviction
  - Sunset Commission Update
  - Temporary Operation Authorization
  - Update on Fee Schedule
- VII. Legal Report
  - Update on Number/Method of Closed Complaints
- VIII. Discussion & Possible Action on application for Preparation Room Exemption in accordance with 22 Tex. Admin. Code §203.10 – Preparation Room Exemption
- IX. Discussion & Possible Action on Request for Licensure in accordance with 22 Tex. Admin. Code §203.16 - Consequences of Criminal Conviction
- X. Discussion & Possible Action on "Division of Responsibilities" Policy in accordance with Tex. Occ. Code §651.104
- XI. Discussion & Possible Adoption of amendments to 22 Tex. Admin. Code §203.44 – Procedures and Criteria for Inspections of Licensed Establishments
- XII. Adjourn

**The Commission may meet in closed session on any item listed above, if authorized by the Texas Open Meetings Act, Tex. Govt. Code Annotated Chapter 551.**

Persons with disabilities who plan to attend a Commission meeting and who may need assistance are requested to contact Janice McCoy at 512-936-2474 or 1-888-667-4881 or to email [info@tfsc.texas.gov](mailto:info@tfsc.texas.gov) several days prior to the meeting so appropriate arrangements may be made.

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