



# TEXAS FUNERAL SERVICE COMMISSION

Janice McCoy, Executive Director

**Texas Funeral Service Commission  
333 Guadalupe, Room 2-225  
Austin, Texas 78701  
December 12, 2017 - 9:00am**

The Commission will convene in open session to determine the existence of a quorum, to deliberate and possibly take action on the following:

- I. Call to Order, Roll Call and Establishment of a Quorum
- II. Introduction of New Commissioners
- III. Consideration and Approval of September 12, 2017 Commission Meeting Minutes
- IV. Public Comment
- V. TFSC Annual Financial, Budget & Performance Measures Reports
- VI. Executive Director's Report
  - Approvals granted under 22 Tex. Admin. Code §203.16 - Consequences of Criminal Conviction
  - Staff Update
  - Database Update
  - Retained Records exemption under 22 Tex. Admin. Code §203.35
- VII. Legal Report
  - Update on Closed Complaints
  - Cease & Desist Letters issued
- VIII. Discussion & Possible Action on Request for Licensure in accordance with 22 Tex. Admin. Code §203.16 - Consequences of Criminal Conviction
- IX. Discussion & Possible Action on Request for Licensure in accordance with 22 Tex. Admin. Code §203.17 – Criminal History Evaluation Letter
- X. Discussion & Possible Action on Texas Funeral Service Commission Invocation Policy
- XI. Discussion & Possible Action on amendments to 22 Tex. Admin. Code by adding new Chapter 204 – Fees
- XII. Discussion & Possible Action on Executive Director Compensation
- XIII. Adjourn

**The Commission may meet in closed session on any item listed above, if authorized by the Texas Open Meetings Act, Tex. Govt. Code Annotated Chapter 551.**

Persons with disabilities who plan to attend a Commission meeting and who may need assistance are requested to contact Janice McCoy at 512-936-2474 or 1-888-667-4881 or to email [info@tfsc.texas.gov](mailto:info@tfsc.texas.gov) several days prior to the meeting so appropriate arrangements may be made.

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