



# TEXAS FUNERAL SERVICE COMMISSION

**Board Meeting via Video Conference**

**August 4, 2020 @ 9:00 am**

**333 Guadalupe, Austin, Texas 78701**

TFSC VIDEO CONFERENCE BOARD MEETING AUGUST 4, 2020

Due to Governor Greg Abbott's March 13, 2020 proclamation of a state of disaster, affecting all counties in Texas due to the Coronavirus (COVID-19) and the Governor's March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act, this meeting will be held by video conference call, as authorized under Texas Government Code section 551.127.

Members of the public will have access and a means to participate in this meeting, by two-way communication, by visiting:

<https://zoom.us/j/94705949509?pwd=Z0N3ZkRIaTEwUUJZQWJIR1h0ZzV4Zz09>

Passcode: 913388

Or iPhone one-tap :

US: +13462487799,,94705949509#,,,,,0#,,913388# or

+16699009128,,94705949509#,,,,,0#,,913388#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 947 0594 9509

Passcode: 913388

International numbers available: <https://zoom.us/u/adJJHcsZLe>

An electronic copy of the agenda is now available at [www.tfsc.texas.gov](http://www.tfsc.texas.gov), TFSC News and Things to Know, under "Open Meetings".

A recording of the meeting will be available after the meeting at: [www.tfsc.texas.gov](http://www.tfsc.texas.gov), TFSC News and Things to Know, under "Previous Meetings via Video Conference".

For public participants, please use the "Raise Hand" feature in Zoom to indicate that you wish to speak during the meeting. You may also submit an email to [info@tfsc.texas.gov](mailto:info@tfsc.texas.gov), no later than the end of business on July 31, 2020, if you would like to provide public comment. You will be contacted by staff with further instructions. When the Commission reaches the public comment item, the Chair will recognize you by name and give you an opportunity to speak.

\*TFSC's office will not be open for in-person public comments. Comments will be limited to no more than 3 minutes.

The Commission will convene in open session to determine the existence of a quorum, to deliberate, and to possibly take action on the following:

- I. Call to Order
- II. Invocation\*
- III. Roll Call and Establishment of a Quorum
- IV. Public Comment
- V. Approval of Commission Meeting Minutes
  - a. January 21, 2020 Commission Meeting Minutes
  - b. February 26, 2020 Commission Meeting Minutes
  - c. March 4, 2020 Commission Meeting Minutes
- VI. Staff Departures and New Employee Hires
- VII. Financial Report – Maria Haynes
  - a. FY20 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Budget Report
  - b. FY20 3<sup>rd</sup> Quarter Performance Measures
- VIII. Executive Director Report – Glenn Bower
  - a. Approval granted under 22 Texas Administrative Code §203.16 – Consequences of Criminal Convictions
  - b. Loss of Accreditation – Amarillo College
- IX. LAR Budget Reduction – Glenn Bower
- X. Legal Report – Kyle E. Smith, Staff Attorney
  - a. 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Closed Complaints
  - b. 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Cease and Desist letters Issued/Repealed
- XI. Request for Licensure in Accordance with 22 Texas Administrative Code §203.16 – Consequences of Criminal Convictions
  - a. Bernadette Reding (Reinstatement Funeral Director and Embalmer Licenses)
- XII. Discussion of and possible proposed amendments to 22 Texas Administrative Code §203.8(g) – Continuing Education – Live Webinar training meets the requirement of in-person training
- XIII. Discussion of and possible proposed amendments to 22 Texas Administrative Code §203.16 – Consequences of Criminal Convictions

#### XIV. Adjourn

The Commission may meet in closed session on any item listed above, if authorized by the Texas Open Meeting Act, Texas Government Code Annotated Chapter 551.

*Persons with Disabilities who plan to attend a Commission Meeting who need assistance should contact Glenn Bower art 512-936-2474 or by email [info@tfsc.texas.gov](mailto:info@tfsc.texas.gov) several days prior to the meeting so arrangements may be made.*

*\*Any invocation that may be offered shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Commission. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Commission.*