

Texas Funeral Service Commission
Provisional Funeral Director / Embalmer Renewal Application

- Complete ALL SECTIONS of this application and RETURN THIS FORM with ALL requested information along with the appropriate fee(s). **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**
- **Renewal Fees and Application must be RECEIVED on or before Expiration Date. Make payment by money order or check only.**
- Licenses cannot be renewed until all fees and penalties are paid and all continuing education requirements have been met. No person may renew a license if he/she is in default on a loan guaranteed by the Texas Guaranteed Student Loan Corporation (TGSLC). Contact TGSLC at (800) 252-9743.
- **A provisional license that is not renewed will be CANCELLED after 90 days.**
- Use one form to renew both Provisional Funeral Director & Embalmer licenses, if applicable.

Provisional Licensee Name: _____

Provisional Funeral Director License Number _____ **License Expiration:** _____

Provisional Embalmer License Number _____ **License Expiration:** _____

Please check appropriate box(es):

- \$71.00 Renewal fee for a Provisional Funeral Director license if not Expired.
- \$137.00 Renewal fee PLUS late penalty fee for a Provisional Funeral Director License if Expired.
- \$71.00 Renewal fee for a Provisional Embalmer license if not Expired.
- \$137.00 Renewal fee PLUS late penalty fee for a Provisional Embalmer License if Expired.

Please verify and correct your mailing address and identifying information:

Gender: _____ SSN: _____ DOB: _____

PREVIOUS ADDRESS ON FILE:

Address	
City	
State/Zip	
Phone	
Phone	

UPDATE ADDRESS AS FOLLOWS:

Address	
City	
State/Zip	
Phone	
Phone	

HOME ADDRESS IF DIFFERENT THAN MAILING ADDRESS:

Address	
City	
State/Zip	
Phone	

Criminal History Section

Have you ever:

- 1. Been convicted of a Felony or Misdemeanor? Yes No
- 2. Been the subject of administrative action by the Commission?
If yes, please indicate the Case Number: Yes No
- 3. Had a professional license or certification denied, probated,
suspended or revoked? Yes No

If you have answered “yes” to any of the above questions, please explain in detail and include the outcome.
(Attach additional pages/documentation as necessary.)

College of Mortuary Science currently attending: _____

Estimated graduation date: _____

By signing below I attest to the fact the information on this form, as well as the information on any attachment(s) sent to the Texas Funeral Service Commission, associated with submittal of this renewal, is true and correct. I understand that providing false or incorrect information may constitute a violation of the Texas Funeral Service Commission Rules and Regulations and may be grounds for revocation, suspension, penalties, or refusal to issue or renew the provisional license.

Printed Name

Signature

Date

License Number

EMPLOYER INFORMATION

PLEASE LIST YOUR CURRENT PLACE OF EMPLOYMENT AND A TELEPHONE NUMBER FOR OUR RECORDS. FAILURE TO COMPLETE THIS SECTION MAY RESULT IN YOUR LICENSE NOT BEING RENEWED.

If you change your place of employment, please notify the Texas Funeral Service Commission in writing.

Licensee Name and License Number
Establishment Name
Establishment Address
Establishment Phone
Licensee E-Mail Address