

# Texas Funeral Service Commission Crematory Renewal

If this crematory has changed name, location or ownership, STOP! You may not renew this license. You MUST complete a NEW application for licensure.

- Renewal Fee - \$537.00 (Must be received prior to license expiration)
- Late Renewal Fee - \$1,057.00

Crematory Name \_\_\_\_\_ License # \_\_\_\_\_

Physical Address \_\_\_\_\_  
(street) (city) (zip)

Mailing address (if different from above) \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

### TYPE OF BUSINESS

- Sole ownership / Name: \_\_\_\_\_
- Partnership / Name: \_\_\_\_\_
- Corporation / Name: \_\_\_\_\_

List names and addresses of the sole owner, partners, or officers of the corporation (attach additional sheet if necessary).

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

### CERTIFIED OPERATOR

Name: \_\_\_\_\_ Certification #: \_\_\_\_\_

Each crematory is required by law to designate a Certified Operator who is ultimately responsible for compliance with all mortuary, health and vital statistic laws in the establishment. Any changes in the designation must be filed with the Commission within fifteen (15) days of the change.

**EMPLOYEE LISTING**

Certified personnel employed and active in this crematory (attach additional sheet if necessary):

Name \_\_\_\_\_ Certification # \_\_\_\_\_

Name \_\_\_\_\_ Certification # \_\_\_\_\_

Name \_\_\_\_\_ Certification # \_\_\_\_\_

Name \_\_\_\_\_ Certification # \_\_\_\_\_

**CRIMINAL HISTORY**

1. Within the last 12 months has any person associated with the facility been convicted of a felony? Yes \_\_\_ No \_\_\_
  
2. Within the last 12 months has any person associated with the facility been convicted of a misdemeanor related to funeral directing/embalming? Yes\_\_\_ No \_\_\_
  
3. Within the last 12 months has the facility and/or the EIC been the subject of administrative action by the Commission? Yes\_\_\_ No \_\_\_ If Yes, please indicate the Complaint Case Number: \_\_\_\_\_

If you answered yes to any of the above questions, please explain in detail. Attach additional pages if necessary.

---



---



---



---



---



---

As the owner or officer of the crematory, I affirm the statements and information contained in this renewal application are true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

ADDENDUM  
FRANCHISE TAX

Tex. Admin. Code 203.13 requires any corporate applicant for a license or permit issued by the Texas Funeral Service Commission to certify in writing that its franchise taxes are current, that the corporation is exempt from payment of the franchise tax, or that it is an out-of-state corporation that is not subject to the Texas franchise tax. **If this facility is a taxable entity formed in Texas or doing business in Texas (\*see below), the certification below must be completed and returned with the application.**

-----

FRANCHISE TAX CERTIFICATION

I hereby certify that \_\_\_\_\_, the owner of \_\_\_\_\_  
Name of Entity Name of Funeral Establishment

\_\_\_\_\_, in the city of \_\_\_\_\_, Texas is:

- Current on the payment of its Texas franchise tax
- Exempt from payment of the Texas franchise tax
- An out-of-state entity that is not subject to the Texas franchise tax

Name & Title of Officer: \_\_\_\_\_

Franchise Tax ID Number: \_\_\_\_\_

I understand that any false statement as to the corporate franchise tax status on this certification is ground for disciplinary action. I hereby state under oath that the statements contained herein are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\* Entities Subject to Franchise Tax - - Each taxable entity formed in Texas or doing business in Texas must file and pay franchise tax. These entities include: corporations; limited liability companies (LLCs), including series LLCs; banks; state limited banking associations; savings and loan associations; S corporations; professional corporations; partnerships (general, limited and limited liability); trusts; professional associations; business associations; joint ventures; and other legal entities.