

Texas Funeral Service Commission Crematory Renewal

If this crematory has changed name, location or ownership, STOP! You may not renew this license. You MUST complete a NEW application for licensure.

- Renewal Fee - \$537.00 (Must be received prior to license expiration)
- Late Renewal Fee - \$1,058.00

Crematory Name _____ License # _____

Physical Address _____
(street) (city) (zip)

Mailing address (if different from above) _____

Telephone Number _____ Fax Number _____

Email Address _____

TYPE OF BUSINESS

- Sole ownership / Name: _____
- Partnership / Name: _____
- Corporation / Name: _____

List names and addresses of the sole owner, partners, or officers of the corporation (attach additional sheet if necessary).

Name _____

Title _____

Address _____

Name _____

Title _____

Address _____

Name _____

Title _____

Address _____

CERTIFIED OPERATOR

Name: _____ Certification #: _____

Each crematory is required by law to designate a Certified Operator who is ultimately responsible for compliance with all mortuary, health and vital statistic laws in the establishment. Any changes in the designation must be filed with the Commission within fifteen (15) days of the change.

EMPLOYEE LISTING

Certified personnel employed and active in this crematory (attach additional sheet if necessary):

Name _____ Certification # _____
 Name _____ Certification # _____
 Name _____ Certification # _____
 Name _____ Certification # _____

CRIMINAL HISTORY

1. Within the last 12 months has any person associated with the facility been convicted of a felony? Yes ___ No ___
2. Within the last 12 months has any person associated with the facility been convicted of a misdemeanor related to funeral directing/embalming? Yes ___ No ___
3. Within the last 12 months has the facility and/or the EIC been the subject of administrative action by the Commission? Yes ___ No ___ If Yes, please indicate the Complaint Case Number: _____

If you answered yes to any of the above questions, please explain in detail. Attach additional pages if necessary.

As the owner or officer of the crematory, I affirm the statements and information contained in this renewal application are true and correct.

Signature

Title

Before me, the undersigned, a notary public in and for the State of Texas, on this day personally appeared _____, known to me, who by me being placed under oath, disposes and says that he/she is the _____ (title) of the _____ (establishment).

Subscribed and sworn to before me this _____ day of _____ 20_____.

(SEAL)

Notary Public in and for the State of Texas

My commission expires _____

ADDENDUM
FRANCHISE TAX

Tex. Admin. Code 203.13 requires any corporate applicant for a license or permit issued by the Texas Funeral Service Commission to certify in writing that its franchise taxes are current, that the corporation is exempt from payment of the franchise tax, or that it is an out-of-state corporation that is not subject to the Texas franchise tax. **If this facility is a taxable entity formed in Texas or doing business in Texas (*see below), the certification below must be completed and returned with the application.**

FRANCHISE TAX CERTIFICATION

I hereby certify that _____, the owner of _____
Name of Entity Name of Funeral Establishment

_____, in the city of _____, Texas is:

- Current on the payment of its Texas franchise tax
- Exempt from payment of the Texas franchise tax
- An out-of-state entity that is not subject to the Texas franchise tax

Name & Title of Officer: _____

Franchise Tax ID Number: _____

I understand that any false statement as to the corporate franchise tax status on this certification is ground for disciplinary action. I hereby state under oath that the statements contained herein are true and correct to the best of my knowledge.

Signature

Subscribed and sworn to before me this _____ day of _____, 20_____.

(SEAL)

Notary Public in and for the State of Texas

My commission expires _____

* Entities Subject to Franchise Tax - - Each taxable entity formed in Texas or doing business in Texas must file and pay franchise tax. These entities include: corporations; limited liability companies (LLCs), including series LLCs; banks; state limited banking associations; savings and loan associations; S corporations; professional corporations; partnerships (general, limited and limited liability); trusts; professional associations; business associations; joint ventures; and other legal entities.