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For agency use ONLY

## AGENCY MAILING LIST

**\$35.00 application fee; non-refundable fee.**

**All information is required. Incomplete applications WILL NOT be processed.**

Requestor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

### **Request for Agency Mailing List**

Under the Public Information Act, I am requesting a copy of the mailing list maintained by the Texas Funeral Service Commission. An agency mailing list contains publically available information for currently licensed funeral directors, embalmers and entities. All orders for agency mailing lists will be emailed in Excel spreadsheet format and will contain the following: **Name (Individual or Entity), Address, License Number and License Status.**

### **Please indicate the category of license you wish to be included within the mailing list (Check all that apply):**

- Active Licensed Funeral Directors/Embalmers
- Active Provisional Funeral Directors/Embalmers
- Funeral Establishments (Funeral Homes & Commercial Embalming Facilities)
- Crematories

### **Instructions & Payment Information**

All orders must be accompanied by payment in the correct amount. Payment may be made by personal check, cashier's check, or money order. The Commission does not accept credit cards. Please make your payment payable to "Texas Funeral Service Commission."

Should you have any questions about this form or need assistance in making your request, please contact the Commission's Public Information Officer at 512-936-2474.

The form must be signed and dated before it will be processed.

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

### **Please Mail Completed Application and Fee to:**

Texas Funeral Service Commission  
333 Guadalupe St., 2-110  
Austin, TX 78701